How do I enroll in or change my refund method or banking information in Student Choice <u>Refunds?</u>

1. Log-in to CCPay and select **Student Choice Refunds** from menu option on the left hand side of screen.



2. Select **Manage My Student Choice Refunds Account** button on the right hand side of screen, which will take you to a secure site.

Connecticut College				
	Sign Out			
Message Board	What Choice Do I Have?			
Change Password	Direct Deposit Your Refund is automatically depositied into your checking or savings account			
Payment Profiles	Reloadable Prepaid Card Your refund can be loaded to your existing reloadable pre-paid debit card.			
Student Choice Refunds	Paper Check Your refund will be mailed to you via paper check.			
User Preferences	To make your choice or to review the details of your Student Choice Refunds account, select "Manage My Student Refunds Account." Please note, you will leave this page and enter a new site!			
View Accounts	Manage My Student Choice Refunds Account			
Make Payment				
Transaction History				
Messages				

3. Select Edit Refund Method in center of screen.

CONNECTICUT	COLLEG	Customer Service			
Home		Sign Out			
Welcome					
Refund Method					
Refund Method Selected Bank Account: XXX	Edit Refund Method Remove Refur	id Method Edit Profile 🄇			
Change History					
Changed Date	Change Made	Changed By			
10/12/2017 1:42:55 PM (CST)	Profile Update	580			
10/12/2017 1:32:56 PM (CST)	Profile Update	580			

4. Select Bank Account OR Reloadable Debit Card. You will then be directed to provide your bank account OR reloadable debit card information. For either Bank Account OR Reloadable Debit Card, you must enter information into all fields (highlighted yellow below). Please note that only one bank account or reloadable debit card can be designated to receive refunds. Once you have completed the form and reviewed it for accuracy, click Save at the bottom of the page.

CONNECTIC	Customer Service
Home	Sign Out
Edit Refund Method	LIVE HELP &
Refunds will be disbursed via the selected method at the time the request is class mail in the form of a paper check, to the address on record with your i	received and processed. If a refund method is not selected, refunds will be delivered to you via first nstitution.
Bank Account (Direct Deposit)	Funds should be received 1-2 business days from processed date
Account Holder Name*	
Bank Name*	
Account Type *	
Routing Number*	
Account Number*	
Account Number Confirm*	
Reloadable Debit Card	Funds should be received 1-2 business days from processed date
Account Holder Name*	

5. You will receive a direct deposit/reloadable debit card enrollment receipt via email once you complete the enrollment process.

2

By clicking Save, I authorize Nelnet Campus Commerce to disburse my student account refund via the method I have selected. I acknowledge that I am responsible for repayment if I receive money

Cancel

Save

Card Provider*

Routing Number*

Account Number*

Account Number Confirm¹

that I am not entitled to.